

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

OC-AMD Staff Notes

FROM:

C/OC-AMD

EXTENSION

NO.

DATE

16 May 1984

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.
D/CO

17 MAY 1984

17 MAY 1984

[Signature]

2.
DD/CO

17 MAY 1984

17 MAY 1984

[Signature]

3.
OC-EXA

18 MAY 1984

21 MAY 1984

[Signature]

4.
OC-MLS

21 MAY 1984

[Signature]

5.
OC/OL/IMC

(Archives)

6.

7.

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14.

15.

OC- 9112-84

16 MAY 1984

MEMORANDUM FOR: Director of Communications

25X1 FROM:

Chief, Administrative Management Division, OC

25X1 SUBJECT: Staff Notes - 7-11 May 1984

25X1 1. Chief, Career Development and Training Group spoke to the instructors and staff at the Communications School (CS) on Friday, 11 May. This was followed by a presentation to all students in the dining hall.

25X1 2. The OC Mini-Masters lecture series has been firmed up with 8 speakers lined up. First presentation will be on 4 June and the program announcement will be out this week.

25X1 3. On 10 May 1984, [] attended a Computer Based Training (CBT) demonstration at the Hazeltine Corporation training facility in Reston, Va. Demonstrations were given on Microtel Corp. Digital Logic and Computer Fundamentals CBT courses including the capabilities of the MicroTICCIT (an integrated hardware, software, and courseware development system optimized for efficient production, delivery, and management of computer-based training) system's hardware used for delivering the Microtel courseware.

25X1 4. A total of fifteen participants attended an Accelerated Learning seminar sponsored by CS [] on 9 & 10 May. The seminar was presented by Mr. David Meier, Director of the Center for Accelerated Learning located at Lake Geneva, Wisconsin. []

25X1 6. On Wednesday, 9 May 1984, a ribbon cutting ceremony was held in the OC/OL/IMC initiating operation of the narrative communication terminal. The Director of Communications and Director of Logistics jointly commemorated the Electrical Distribution Center of IMC. Activation of this terminal enables [] components to transmit traffic to Headquarters and the Field. (C)

25X1 WARNING NOTICE - INTELLIGENCE
SOURCES OR METHODS INVOLVED

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SUBJECT: OC-AMD Staff Notes

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13. represented OC at the Worcester, Massachusetts NCOA Job Fair, 10-12 May 1984. Interviews were conducted with an estimated 200 prospective job seekers, and following formal briefings, six applicants successfully qualified for possible employment as Telecommunications Specialists.

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